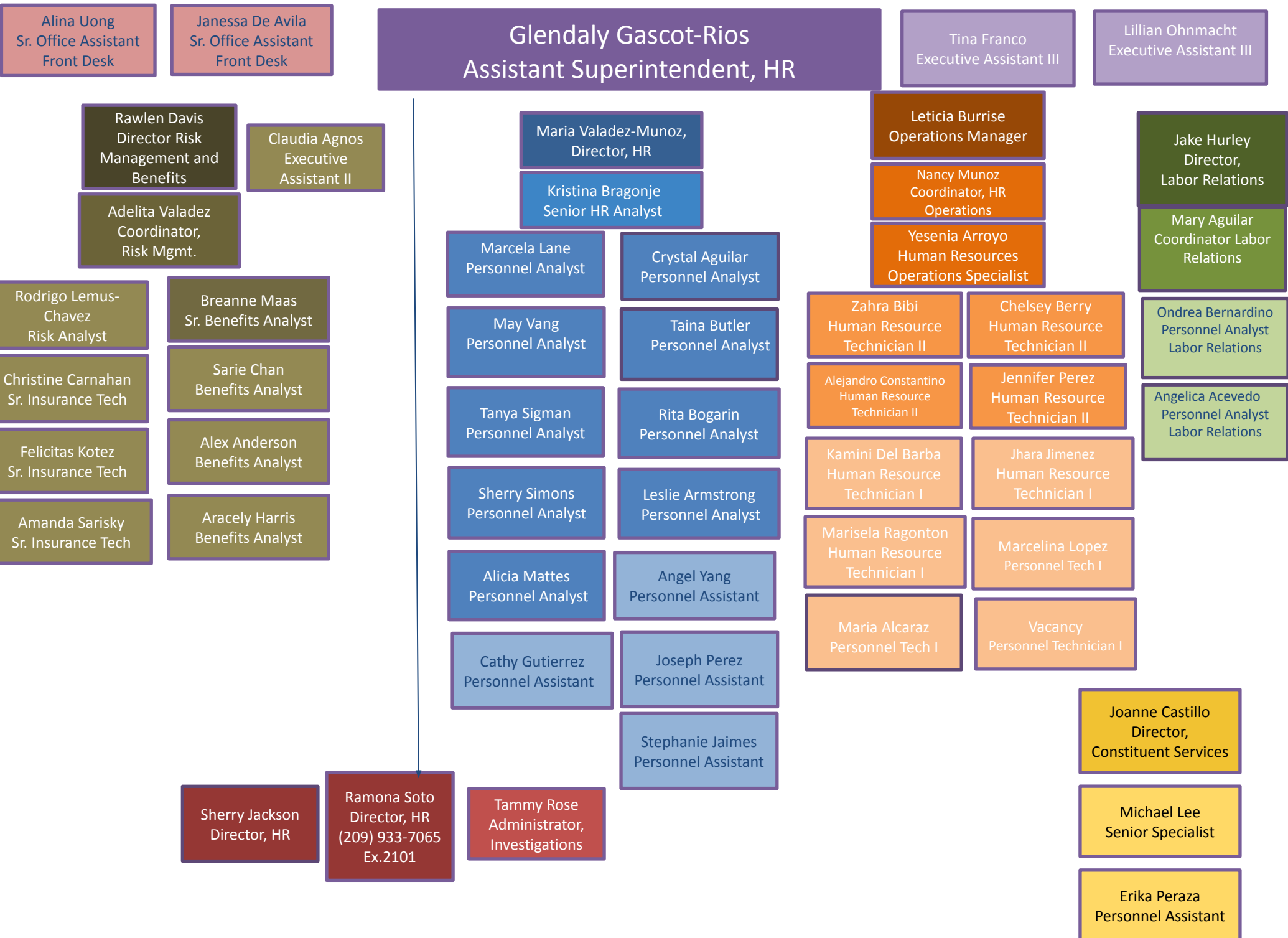




Glendaly Gascot-Rios
Assistant Superintendent

Tina Franco
Executive Assistant III
(209) 933-7065 ext. 2102
tmfranco@stocktonusd.net

- Administrative Assistant Superintendent
- Agreements - initiate/monitor
- Attendance - Track/Record/create monthly Credit Leave Report
- BoardDocs creator and approver
- Budget control
- ePA's - create/monitor the HR Staff items
- Equipment - ordering and maintenance
- Hire Retired Consultants
- Order office supplies fro HR
- Reimbursements - expense claims form processing
- Requisitions/Purchase Orders
- Site Deposits
- Vacation payout email/form - creation for Mgmt./Conf.
- Work Orders - initiate/monitor

Lillian Ohnmacht
Executive Assistant III
(209) 933-7065 ext. 2108
lohnmahct@stocktonusd.net

- Admin Support for HR Directors & HR Operations Manager
- Recruitment Event Support - Timesheets, EPA's & Supply Ordering & Room/Space Reservations
- Closed Session Board Agenda Items - Classified/Certificated
- Personnel File Upkeep - Laserfiche and Hard Copy Filing System
- Retirement Event -List Management & Event Support
- Requisitions/Purchase Orders
- Google Calendar Updates for Interviews set by Personnel Analysts
- Management of End of Year and Mid Year AP and Principal Evaluations
- Special Projects as Assigned by Asst. Superintendent of HR
- Evaluations
- Discipline Assistance for Directors

Classified Personnel Analyst:

Classified Staffing, Recruitment,
Onboarding, NCLB, Seniority,
Reclassification, Professional
Growth, Verification of Experience

Crystal Aguilar Olivares
Personnel Analyst x2142
caguilarolivares@stocktonusd.net

CSEA 821 (sites, depts. H-I,
Edison High)
CSEA 318 - Special Ed.
Assistants (All)
PARA by site A-M (excluding
Preschool/TK Assistants)

Tanya Sigman
Personnel Analyst x2145
tsigman@stocktonusd.net

CSEA 821 (sites, depts. J-P,
Stagg High)
CSEA 318- Preschool and TK
Assistants
Custodians
CSEA 885

Leslie Armstrong
Personnel Analyst x2146
larstrong@stocktonusd.net

CSEA 821 (sites, depts. R-Z,
Stagg High)
CSEA 318 - Para by site N-Z
(excluding Spec. Ed, Preschool
and TK Assistants)
Facilities, Grounds,
Maintenance & Operations
SUSU

Sherry Simons
Personnel Analyst x2123
ssimons@stocktonusd.net

CSEA 821 (sites, depts. A-G,
Chavez High)
Board
Confidential/HR
Management
Police

Cathy Gutierrez
Personal Assistant x2120
cgutierrez@stocktonusd.net
Classified Substitutes
Last Names A-L
General Classified Assistance

HR Help Ticket

Angel Yang
Personal Assistant x2110
ayang@stocktonusd.net
Classified Substitutes
Last Names M-Z
General Classified Assistance

HR Help Ticket

Talisha Teague
Personnel Assistant x2134
TTeague@stocktonusd.net
AB2534
Verification of Teaching
Experience
Personnel File Requests
Recruitment

Maria Valadez-Munoz
Director, HR
209-933-7065 x2121

mvaladezmunoz@stocktonusd.net
Staffing/Onboarding
Credentialing
Job Abandonment
Probationary Releases
Evaluations
Termination due to non-compliance: lack
of credentials, licenses, permits

Kristina Bragonje
Senior Personnel Analyst x2124
kbragonje@stocktonusd.net
Frontline: Evaluations/Escape/Central
Credential Validation
Procedure Manuals/Training
Recruitment
Informedk12 Form Creator

Rita Bogarin
Personnel Analyst x2131
rbogarin@stocktonusd.net

K-8 by site
Preschool (including High
Schools)

Certificated Personnel Analyst:

Certificated Staffing, Recruitment,
Onboarding, Credentials, Seniority,
Transcripts, Verification of Teaching
Experience

Taina Butler
Personnel Analyst x2129
tbutler@stocktonusd.net

K-8 by Site
Curriculum
Instructional Coaches
Preschool by site

Marcela Lane
Personnel Analyst x2105
mlane@stocktonusd.net

Special Educations (All sites)
SPPA Counselors
Health Services
Walton

Alicia Mattes
Personnel Analyst x2136
amattes@stocktonusd.net

K-8 by site
Curriculum
Language Development Office
USA (K-8)

May Vang
Personnel Analyst x2103
mlvang@stocktonusd.net

High Schools (9-12 All)
Preschool (at High Schools)
Adult Education
Management
USA (High Schools)

Stephanie Jaimes
Personnel Assistant x2114
stephaniejaimes@stocktonusd.net
et
Certificated Substitutes M-Z
General Certificated Assistance
Sub Permits
HR Help Ticket

Leticia Burrise
Operations Manager
933-7065 x2109
lburrise@stocktonusd.net

Nancy Munoz
Coordinator, HR Operations
933-7065 x2112
nmunoz@stocktonusd.net

Yesenia Arroyo
Human Resources Operations Specialist
933-7065 x2132
yeseniaarroyo@stocktonusd.net

HR TECHNICIAN II:
Process district employee status,
entering new personnel in Business
system, and leaves

HR TECHNICIAN I:
Process substitute employees:
Certificated and Classified in Business
system

Jennifer Perez
(A-ER)
933-7065 x2144
japerez@stocktonusd.net

- Process Personnel Authorization forms: New Hires, transfers, promotions, terminations, and salary overpayments
- Processing of Leaves, vacation payouts, and docks
- Processing of stipends: longevity and degrees (new hires).

Chelsea Berry
(ES-LEH)
933-7065 x2138
CBerry@stocktonusd.net

- Process Personnel Authorization forms: New Hires, transfers, promotions, terminations, and salary overpayments
- Process leaves, vacation payouts, and docks
- Process stipends: longevity and degrees (new hires).

Kamini Del Barba
(A - I)
933-7065 x2116
kdelbarba@stocktonusd.net

- Substitutes
- Sub sick leave
- Athletic Coaches
- Hourly pay
- Verification of employment

Jhara Jimenez
(J -Q)
933-7065 x2143
JLJimenez@stocktonusd.net

- Substitutes
- Sub sick leave
- Athletic Coaches
- Hourly pay
- Verification of employment

Marisela Ragonton
(R - Z)
933-7065 x2130
mragonton@stocktonusd.net

- Substitutes
- Sub sick leave
- Athletic Coaches
- Hourly pay
- Verification of employment

Alejandro M. Constantino
(LEI-RIG)
933-7065 x2113
Alejandro M. Constantino
AMConstantino@stocktonusd.net

- Process Personnel Authorization forms: New Hires, transfers, promotions, terminations, and salary overpayments
- Process leaves, vacation payouts, and docks
- Process stipends: longevity and degrees (new hires).

Zahra Bibi
(RIH-Z)
933-7065 x2122
zbibi@stocktonusd.net

- Process Personnel Authorization forms: New Hires, transfers, promotions, terminations, and salary overpayments
- Process leaves, vacation payouts, and docks
- Process stipends: longevity and degrees (new hires).

Maria Alcaraz
Personnel Tech I
933-7069
subfinder@stocktonusd.net
Absence Management

Vacancy
Personnel Tech I
933-7069
subfinder@stocktonusd.net
Absence Management

Marcelina Lopez
Human Resources
Personnel Technician I
933-7065 x 2117
HROperationsStaffDL@stocktonusd.net

* HR OPS Help Desk
HR Help Ticket
Employee Portal Assistance

Sherry Jackson
Director, HR
sjackson@stocktonusd.net

*STA, USA, SPPA, NUHW, SUSU,
Management/Confidential

- Employee Discipline
- Investigations
- Interactive Process
- Attendance Verification
- Professional Development
- Recruitment

Ramona Soto Barajas
Director, HR
rsotoharajas@stocktonusd.net
(209) 933-7065 Ext. 2101

*SPOA, 318, 821, 885

- Employee Discipline
- Investigations
- Interactive Process
- Attendance Verification
- Professional Development
- Recruitment

Tammy Rose
Administrator, Investigations
trose@stocktonusd.net

- HR Investigations
- Professional Development
- Subsequent Arrest interviews
- Complaint Investigations

Jake Hurley
Director, Labor Relations
209 -933-7065 ext. 2128
jhurley@stocktonusd.net

- Chief negotiator (9 unions)
- Oversee and respond to Grievances, Mediation, Arbitration, EEOC, DFEH, Unfair Labor Practice charges.

Mary Aguilar
Coordinator, Labor Relations
209 -933-7065 ext. 2104
maguilar@stocktonusd.net
hrlaborrelations@stocktonusd.net

- Contract Management
- Return to Work Dates & Calendars
- Annual Notifications
- Assist w/ contract negotiations
- Oversee grievance and RFI logs and files
- Participate in Mediation

Ondrea Bernardino
Personnel Analyst, Labor Relations
209 -933-7065 ext. 2135
obernardino@stocktonusd.net
hrlaborrelations@stocktonusd.net

- Contract Management
- Assist in contract negotiations
- Approve/Monitor Union Release
- Track grievance timelines
- Track and prepare responses to RFIs
- Prepare weekly updates to board

Angelica Acevedo
Personnel Analyst, Labor Relations
209 -933-7065 ext. 2107
AAcevedo@stocktonusd.net
hrlaborrelations@stocktonusd.net

- Contract Management
- Assist in contract negotiations
- Approve/Monitor Union Release
- Track grievance timelines
- Track and prepare responses to RFIs
- Prepare weekly updates to board

Joanne Castillo
Director, Constituent Services
209-933-7037 x2195
constituentservices@stocktonusd.net
jmcastillo@stocktonusd.net

- Title IX Coordinator

Michael Lee
Senior Compliance Specialist
209-933-7037 x2196
milee@stocktonusd.net

- Complaints Concerning District Employees (BP/AR 1312.1)
- UCP Complaints (BP/AR 1312.3)
- Williams Act Violations (BP/AR 1312.4)
- Discrimination Complaints (BP/AR 5145)
- CA Public Records Act Requests (CPRA)

Erika Peraza
Personnel Assistant
209-933-7037 x2106
constituentservices@stocktonusd.net
eperaza@stocktonusd.net

- Constituent Services support
- Intake
- Referrals

Rawlen Davis
Director of Risk Management and Insurance
209-933-7110 ext 2551
RDavis@stocktonusd.net

Adelita Valadez
Coordinator, Risk Management
Support Director with Risk Management
Tasks, Oversee Workers' Comp, Disability,
Return to work, and Reasonable
Accommodation Programs
avaladez@stocktonusd.net

Claudia Agnos
Executive Assistant II
209-933-7110 ext. 2550
Riskmgt@stocktonusd.net

Britney Wilson
Coordinator, Training & Compliance
Workplace Violence Coordinator
CPI Coordinator
Keenan Training, DMV Logs, CPR, Fleet list
Safety and Compliance Coordinator
209-933-7026 ext 2559
Bwilson@stocktonusd.net

Rodrigo Lemus-Chavez
Risk Analyst
Support the Risk Manager and Disability
Coordinator
Liability and Property Claims,
Certificate of Insurance for
Disability and Workers' Comp,
(209) 933-7110 ext. 2570
Rlemuschavez@stocktonusd.net

Breanne Maas
Senior Benefits Analyst
Plan, organize and coordinate District's
employee health & welfare Ins. benefits
programs. Lead in the implementation
and mgmt of benefits mgmt information
systems.
209-933-7026 ext 2039
Bnmass@stocktonusd.net

Christine Carnahan
Sr. Insurance Tech
Process Workers' Comp, FMLA, PDL,
Personal disability
Alpha Spilt A-Gom
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Amanda Sarisky
Sr. Insurance Tech
Process Workers' Comp, FMLA, PDL,
Personal disability
Alpha Split Gon-N
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Alex Anderson
Benefits Analyst Health Insurance
STA, USA, POLICE.
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Sarie Chan
Benefits Analyst
Health Insurance
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Jamie Dadasovich
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Process Workers' Comp, FMLA, PDL,
Personal disability
Alpha Split O-Z
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Aracely Harris
Benefits Analyst
Health Insurance
CSE 318, CSEA 885, UNREP
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